

EMÍLIO GOELDI MUSEUM BULLETIN

HUMAN SCIENCES

INSTRUCTIONS TO AUTHORS

Goals and Editorial Policy

The first number of the **EMÍLIO GOELDI MUSEUM BULLETIN** came out in 1894. Currently, the Bulletin is published in two versions, Natural Sciences and Human Sciences, on a quarterly basis.

The mission of the **EMÍLIO GOELDI MUSEUM BULLETIN – CIÊNCIAS HUMANAS** is to publish original works in the fields of Linguistics, Anthropology, Archeology, in addition to works in related fields.

The **EMÍLIO GOELDI MUSEUM BULLETIN** accepts contributions in Portuguese, Spanish, English and French for the following sections:

Scientific Papers – Scientific papers are original analytical papers stemming from studies and research, which effectively contribute to building knowledge in the field. Maximum length: 30 pages.

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Thesis and Dissertations – Thesis and dissertations abstracts, with no references section. Maximum length: 1 page.

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Manuscripts are to be sent to the Scientific Editor of the **EMÍLIO GOELDI MUSEUM BULLETIN**, with a cover letter containing: title, full name (no abbreviations), of the main author and other authors, mailing address (complete address, zip code, phone number, fax, e-mail), and signature of all the authors or document stating the main author is responsible for obtaining the signature of the remaining co-authors.

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Upon acceptance, the manuscripts are submitted to peer-review and are reviewed by two specialists who are not members of the Editorial Commission. In the event of disagreement, the manuscript is submitted to a third referee. In

the event changes or corrections need to be made, the manuscript is returned to the authors who have thirty days to submit a new version. Manuscripts not accepted for publication will be returned.

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The manuscripts must also be sent in Windows-compatible formats in floppy disks, CDs or as email attachments sent to boletim@museu-goeldi.br

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Page two must include: title, abstract, and keywords (in the original language and in English). Do not mention the name(s) of the author(s).

To highlight terms or phrases, please use single quotation marks, not italics or bold. Only quotations, epigraphs, foreign language words and phrases, and latinized scientific names should be in italics.

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Texts must fully comply with naming rules in the fields, in addition to respecting the abbreviations and conventions adopted in the respective fields.

Footnotes are to be used when strictly necessary, never for references, and are to be indicated in Arabic numbers.

To quote or mention authors throughout the text, please use the following format: use the author/date system in the text, author's last name, data and pages. All quotations in the body of the text must be accurate and listed at the end of the paper, together with any relevant information concerning the quotation.

The author(s) is(are) fully liable for: scientific content; the English translation of the title (when English is not the language of the text), the abstract and keywords.

Basic Text Structure

Title – The title must appear both in the original language of the text and in English (when English is not the original language). Title must be centralized and in bold. Do not use block capitals. The title must be written the same way on the cover page and on page two.

Abstract – This section should be one paragraph long and highlight the goals, methods and results of the study. Minimum length: 100 words. Maximum length: 200 words. The abstract should be presented both in the original language of the text and in English. The authors are responsible for the English translation.

Keywords – Three to six words that identify the topics addressed, for the purpose of indexing the paper in databases (Please verify the specific descriptors of the respective scientific field).

Body of the text – Papers should preferably be divided in the following sections: introduction; theoretical background, development, conclusion, and references. Lengthy paragraphs and/or sentences should be avoided. Acronyms should be preceded by the word or phrase to which it refers to when appearing for the first time. E.g. “The Federal University of Pará (UFPA) is preparing a new admission exam.” Quotations under three lines should be included in the body of the text between quotation marks (“”). Quotations over three lines are separated from the text and indented in block, with no quotation marks, and the font must be smaller than the font used in the text.

Acknowledgements – Acknowledgements are brief and can mention: support and funding; connections to graduate programs and/or research projects; acknowledgement to individuals and institutions. The names of the individuals and institutions acknowledged should be written in full together with what motivated the acknowledgement.

References – References should appear at the end of the text in alphabetical order according to the last name of the first author. In the event of two or more references to a same author, please use chronological order starting with the earliest work. References should comply with ABNT recommendation NBR 6023, following the examples below:

Books

VERÍSSIMO, José. **A Educação Nacional**. 2. ed. Rio de Janeiro: Livraria Francisco Alves, 1906.

Chapters

Cunha, Manoela Carneiro. Política Indigenista no Século XIX. In: CUNHA, Manuela Carneiro (Eds.). **História dos Índios no Brasil**. São Paulo: Companhia das Letras, Secretaria Municipal de Cultura, FAPESP, 1992. p. 133-154.

Papers in periodicals

GOELDI, Emílio. O estado atual dos conhecimentos sobre os índios do Brasil, especialmente sobre os índios da foz do Amazonas, no passado e no presente. **Boletim do Museu Paraense de Historia Natural e Ethnographia**, Belém, v. 2, n. 4, p. 397-417, 1898.

Series/Collections

GOELDI, Emílio. **Escavações arqueológicas em 1895**: executadas pelo Museu Paraense no Litoral da Guiana Brasileira entre Oiapoque e Amazonas. Belém: Museu Paraense de História Natural e Ethnographia, 1900. (Memórias do Museu Goeldi, n. 1).

Theses and Dissertations

MOORE, Denny. **Syntax of the language of the Gavião Indians of Rondônia (Brazil)**, 1984. 200 f. Thesis (PhD Anthropology thesis) – University of New York, Nova York, 1984.

Electronic documents

IBGE. Fundação Instituto Brasileiro de Geografia e Estatística. Disponível em: <<http://www.ibge.gov.br/home/estatistica/indicadores/agropecuaria/lspa/default.shtm>>. Retrieved on: Jan. 23, 2004.

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